

Scrutiny Sub-Committee for Corporate Management Issues



22 November 2004

Work Programme

Report of Head of Overview and Scrutiny

Purpose of the Report

- 1 To up-date Members of the Sub-Committee about the work programme for the Sub-Committee.

Background

- 2 The work programme provides the opportunity to plan the work of the Sub-Committee. Under the Council's Constitution, the Sub-Committee, following consultation with the Chairman and Vice Chairman of the Main Committee, sets its work programme.
- 3 The Budget Working Group has, at an early stage, started to consider Budget issues. A discussion has taken place with Stuart Crowe, County Treasurer and Kingsley Smith, the Chief Executive. This has provided the opportunity to have an overview of the broad budget position moving forward. A general presumption from the Scrutiny Members has been that any Council Tax increase next year would be broadly in line with inflation. The Senior Officers from the County Council have explained the pressures on the Council's budget which will need to be managed next year. The Budget discussions are planned to be completed by mid-December.
4. Performance management is a feature of today's agenda together with a report about equalities which is a corporate priority. A presentation about procurement is also included in this agenda as a key factor in efficiency improvements.

Recommendations

5. You are recommended to consider the Work Programme for the Sub-Committee.

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SCRUTINY SUB-COMMITTEE FOR CORPORATE MANAGEMENT ISSUES

WORK PROGRAMME

JANUARY 2003 – OCTOBER 2004

| CALENDAR | PROJECT | REVIEW |
|-------------|---|---------------------------------|
| 2003 | | |
| January | | |
| February | Auditor's Management letter | Corporate Complaints |
| March | | |
| April | | |
| May | | |
| June | Budget – Social Services | |
| July | | |
| August | | |
| September | | |
| October | Overall budget review | |
| November | Internal Audit Report Corporate Priorities Review. | |
| December | | |
| 2004 | | |
| January | | |
| February | | |
| March | | |
| April | | |
| May | | |
| June | | Member Training and Development |
| July | Budget-Education Performance Management | |
| August | | |
| September | Budget-Social Care & Health | |
| October | Budget discussions | |
| November | Equalities/procurement | |
| December | Budget discussions | |
| 2004 | | |
| January | Scrutiny Development Session | |
| February | | Member Training and Development |

POSSIBLE MENU OF TOPICS

- Support for Voluntary Sector in Achieving the Council's Aims.
- Arrangements to maximise funding and resources available for community development work.
- A review of public involvement.
- **From external auditor** – partnerships.
- **From Corporate Management Performance Review** –
Percentage of authority buildings accessible to the disabled.

Percentage of interactions with the public capable of electronic service delivery.

Risk assessment arrangements (reported to Main Committee – 14th May)

CORPORATE PRIORITIES FOR INVESTMENT

- Equalities and Diversity
- Customer Services Strategy